



CITY OF BURLINGTON

City Clerk

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CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, September 5, 2017

1. **Call to Order - Roll Call**

Council President Jon Schultz called the meeting to order at 6:30 p.m. starting with roll call and stated he would retain his right to vote.

Present: Susan Kott, Ed Johnson, Bob Grandi, Ruth Dawidziak, Tom Vos, Jon Schultz, and Todd Bauman. Excused: Mayor Jeannie Hefty, Tom Preusker.

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Director of Administrative Services Megan Watkins, Library Director Joe Davies.

2. **Citizen Comments** - There were none.

3. **Approval of Minutes**

A motion was made by Alderman Dawidziak with a second by Alderman Johnson to approve the August 15, 2017 Committee of the Whole Meeting Minutes. With all in favor the motion carried.

4. **RESOLUTIONS:**

- A. **Resolution 4862(20)** - authorizing an amendment to the Wisconsin Economic Development Corporation Community Development Investment Grant between the City of Burlington and WIN Properties, LLC.

President Schultz introduced Resolution 4862(20). Walters then introduced Janelle Topczewski of the Racine County Economic Development Corporation to explain the requested amendment to the Wisconsin Economic Development Corporation Community Development Investment Grant between the City of Burlington and WIN Properties, LLC.

Topczewski explained that the Mercantile building is nearing completion; however there were some unforeseen delays, primarily related to additional structure support, HVAC, plumbing, and other costs related to renovating older buildings and that final occupancy would be granted once the elevator has been installed, which is in process. Topczewski stated that the extension request is through October 31, 2017 in order to allow Mr. Branen sufficient time to complete the project and compile the paperwork needed for WEDC to provide the grant funds.

Alderman Kott asked if the exterior would be painted. Branen responded that plans were presented to the Historic Preservation Committee, but is currently on hold until other projects are completed.

- B. **Resolution 4863(21)** - Approval of Amendment Number One with Ayres Associates, Inc. for Professional Services for the Burlington Community Pool Project.

President Schultz introduced Resolution 4863(21). Walters then explained that the requested amendment with Ayres Associates, Inc. for the Burlington Community Pool Project, would include additional scope of services to the agreement, which would allow Ayres to oversee the project from start to finish, for the additional cost of \$15,000.

Alderman Dawidziak asked if the dollar amount is part of the pool budget. Walters responded that the dollars are included in the existing pool budget.

5. **ORDINANCES:** There were none.

6. **MOTIONS:** There were none.

7. **ADJOURNMENT**

A motion was made by Alderman Vos with a second by Alderman Grandi to adjourn the meeting. With all in favor, the meeting adjourned at 6:36 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach

City Clerk

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